

Minutes of the meeting held with Maintenance Staff and Stores on 04.05.2023 at 4.00 P.M in the Conference Hall, Block – III.

Members present:

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|-------------------|---|------------------------------------|
| K.S.K.Varma | - | Administrative Officer |
| K.Umesh | - | I/c Stores |
| K.S.Varma | - | Senior Dental Equipment Technician |
| K.Subramanyam | - | Dental Equipment Technician |
| M.Srihari | - | Dental Equipment Technician |
| P. Bharath Varma | - | Assistant Systems Administrator |
| V. Jithendra Raju | - | Electrician |

Agenda:

To review on general maintenance of college, hospital and equipment.

The A.O., VDC welcomed all the members to the meeting and requested them to appraise the issues related to the maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance works.

The Assistant Systems Administrator informed the meeting that network issues were frequently occurring in Block III and a new networking switch was required to resolve these issues.

Mr. K. Umesh informed the meeting that an order had been placed, and the material was expected to arrive by 11th May 2023.

The A.O. advised the Assistant Systems Administrator to plan the necessary work accordingly and provide updates.

The Dental Equipment Technician informed the meeting that the ECG machine in the Oral Surgery Department was under service and recommended procuring a new one.

The In-Charge, Stores, assured the members that a new ECG machine would be procured within the month upon approval.

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KSK Varma

The members reported that the maintenance works were proceeding smoothly.

The meeting concluded with a vote of thanks at 5:00 P.M.

Administrative Officer

CC : All the concerned

Minutes of the meeting held with Maintenance Staff and Stores on 01.07.2023 at 4.00 P.M in the Conference Hall, Block – III.

Members present:

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|-------------------|---|------------------------------------|
| K.S.K.Varma | - | Administrative Officer |
| K.Umesh | - | I/c Stores |
| K.S.Varma | - | Senior Dental Equipment Technician |
| K.Subramanyam | - | Dental Equipment Technician |
| M.Srihari | - | Dental Equipment Technician |
| P. Bharath Varma | - | Assistant Systems Administrator |
| V. Jithendra Raju | - | Electrician |

Agenda:

To review on general maintenance of college, hospital and equipment.

The A.O., VDC welcomed all the members to the meeting and requested them to appraise the issues related to the maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance works.

The Assistant Systems Administrator informed the meeting that, as discussed, a new networking switch procured by the stores was installed in the Block III conference hall, which has resolved the networking issues. Further, 2 more networking switches that were ordered in the month of June 2023 were also received and installed at the respective places to improve the networking quality. As of now, there are no networking issues at the hospital in general.

The Dental Equipment Technician informed the meeting that the ECG machine, also procured by the stores, was installed in the Oral Surgery Department in May 2023 and is functioning satisfactorily.

The In-Charge, Stores, informed the meeting that there are no pending items from the decisions made during the last meeting in May 2024.

The In-Charge, Stores informed the meeting that the following equipments are expected in the month of July 2023 (1) DTS Tray Readers, Instruments (Sterilization), Computers 9 Nos.

The A.O, VDC advised the members to plan the infrastructure and arrangements accordingly.

The members have confirmed that the maintenance works are proceeding smoothly and there were no items pending with regard to maintenance.

The meeting concluded with a vote of thanks at 5:00 P.M.


KSK Varma
Administrative Officer

CC : All the concerned

Minutes of the meeting held with Maintenance Staff and Stores on 30.09.2023 at 4.00 P.M in the Conference Hall, Block – III.

Members present:

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|-------------------|---|------------------------------------|
| K.S.K.Varma | - | Administrative Officer |
| K.Umesh | - | I/c Stores |
| K.S.Varma | - | Senior Dental Equipment Technician |
| K.Subramanyam | - | Dental Equipment Technician |
| M.Srihari | - | Dental Equipment Technician |
| P. Bharath Varma | - | Assistant Systems Administrator |
| V. Jithendra Raju | - | Electrician |

Agenda:

To review on general maintenance of college, hospital and equipment.

The A.O., VDC welcomed all the members to the meeting and requested them to appraise the issues related to the maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance works.

The Dental Equipment Technician informed the meeting that regular annual general maintenance was done with regard to dental treatment chairs and other equipments. There were no major complaints and could fix the issues with the available spare parts.

The Electrician has informed that two sensor based tube lights were installed at Block – III and if it works out well, we may plan to replace the tube lights with sensor lights based on the location.

The I/c Stores has requested to place the indents on time and provide sufficient time to procure the items.

The Electrician also informed that the regular maintenance work is going and sufficient spares and lights are available.

The members have confirmed that the maintenance works are proceeding smoothly and there were no items pending with regard to maintenance.

The meeting concluded with a vote of thanks at 5:00 P.M.


KSK Varma
Administrative Officer

CC : All the concerned

Minutes of the meeting held with Maintenance Staff and Stores on 05.01.2024 at 4.00 P.M in the Conference Hall, Block – III.

Members present:

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|-------------------|---|------------------------------------|
| K.S.K.Varma | - | Administrative Officer |
| K.Umesh | - | I/c Stores |
| K.S.Varma | - | Senior Dental Equipment Technician |
| K.Subramanyam | - | Dental Equipment Technician |
| M.Srihari | - | Dental Equipment Technician |
| P. Bharath Varma | - | Assistant Systems Administrator |
| V. Jithendra Raju | - | Electrician |

Agenda:

To review on general maintenance of college, hospital and equipment.

The A.O., VDC welcomed all the members to the meeting and requested them to appraise the issues related to the maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance works.

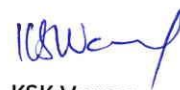
The A.O., has informed that the as per the details provided by our stores the following equipments have been provided to various departments for the last 7 months ECG Machine, Networking switches, Articulators, Digital Imaging System, Light cure units, DTS Tray Readers, Computers, Tens Model Quadra, Rotary Scaling Machine, Etc., He advised to review the functioning of the equipment and provide the details.

The members assured the meeting to undertake the same.

The Electrician also informed that the regular maintenance work is going and sufficient spares and lights are available.

The members have confirmed that the maintenance works are proceeding smoothly and there were no items pending with regard to maintenance.

The meeting concluded with a vote of thanks at 5:00 P.M.



KSK Varma
Administrative Officer

CC : All the concerned.