



Minutes of meeting of college curriculum committee

Date : 25.01.2023

Time : 3:00- 3:30pm

Venue : IQAC meeting Room, Vishnu dental college

Head of the committee: Dr.R.Sudhakara Reddy

Meeting agenda:

1. To conduct virtual teaching as per schedule
2. To conduct online activity based learning by using MOODLE LMS
3. To provide communication between students and faculty

Body of the meeting

- Updated content and schedules should be monitored by VDC e - learning group
- Discussed about various means of implementing activity based learning
- Formulate different approaches in order to build effective communication between faculty and students

Conclusion

- Conducting role plays,think play share,mind mappings.

- Time tables,teaching schedules,webinar IDs will be shared through whatsapp groups and/or institutional mail IDs
- Utilization of the Socratic app and google forms for MCQ and short answer based questions
- Any problems in virtual teaching can be addressed through institutional email IDs
- Using dedicated whats app groups for each year with respective incharge faculty and students as participants

Attendees

- Professors and Head of all departments
- VDC e- learning team
- Internal assessment team



Minutes of meeting of college curriculum committee

Date : 15.11.2022

Time : 3.30 - 4.00 pm

Venue : IQAC meeting Room, Vishnu dental college

Head of the committee: Dr.R.Sudhakara Reddy

Meeting agenda:

1. Assessments for learning
2. Students and Parents feedback regarding academic activities.

Body of the meeting

- Assessment of learning by conducting internal assessment examinations
- Planned to take feedback from students and parents to increase efficiency and effectiveness of virtual teaching

Conclusion

- Assessment of learning through conducting online internal assessment examinations
- Two sets of internal examination papers will be forwarded to the internal assessment committee 4 days prior to the commencement of the internal examination date. On the day of exam, students will be instructed to log into Microsoft teams and then the question paper will be forwarded to their respective

institutional email ids. Respective department faculty will be allotted to proctor the exam virtually. Students on downloading the question paper will started answering it on A4 sheets.

- On completion of the exam or at the end of the examination time students will be instructed to scan written answer scripts and forward it to the respective department institutional mail ID with the subject bearing their registered roll number.
- Valuation of answer sheets will be done by the respective faculty within a week. Faculty will be requested to send a copy of internal marks sheets along with attached copy of absentees, failures with reasons and necessary action plan taken by the mentor towards the slow learners within 10 days of the examination. Obtained marks and remedial measures will be forwarded to students' respective institutional mail IDs.
- Periodic feedback will be taken from students and parents to solve any prevailing problems with virtual teaching and the rate to which they will be benefited through online teaching methods.

Attendees

- Professors and Head of all departments
- VDC e- learning team
- Internal assessment team



Minutes of meeting of college curriculum committee

Date : 16.06.2022

Time : 3.30 - 4.30pm

Venue : IQAC meeting Room, Vishnu dental college

Head of the committee: Dr.R.Sudhakara Reddy

Meeting agenda:

- 1. To provide digital access to study material**
- 2. To discuss about research methodology classes for undergraduates and to encourage research based learning**

Body of the meeting

- Discussed about various means of providing digital access to study materials**

Conclusion

- Appropriate videos and course material will be curated from the internet viz., Youtube, Google etc. URLs will be documented and forwarded to students.
- Soft copies of licenced textbooks will be uploaded into the drive and the drive link will be shared to students.
- To facilitate the students with a lecture which they have missed due to various reasons, the faculty to use the record option in the Microsoft teams app and uploaded them to a private Youtube channel which can be viewed only on permission.
- Scientific content portals will be subscribed and login credentials will be populated to faculty and students. EBSCO Dentistry and Oral Science source is one such portal subscribed which gives an access to more than 260 full-text journals in Dentistry & Oral Sciences with indexing and abstracts for 350 journals and searchable cited references of more than 120 journals.
- To schedule classes for research methodology for undergraduates and to encourage research projects.

Attendees

- Professors and Head of the all departments
- VDC e- learning team
- Internal assessment team