

Minutes of the meeting held with Maintenance Staff and Stores on 05.05.21 at 4.00 P.M in the Conference Hall, Block - III

Members present:

K.S.K.Varma	-	Administrative Officer
K.Umesh	-	I/c Stores
K.S.Varma	-	Senior Dental Equipment Technician
K. Subramanyam	-	Dental Equipment Technician
M. Srihari	-	Dental Equipment Technician
M. Srihari Raju	-	Electrician

Agenda:

To review on general maintenance of college, hospital and equipment.

The A.O. , VDC welcomed all the members to the meeting and advised the members to appraise the issues in terms of maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance work.

Mr. K. Umesh has informed the meeting that an order has been placed for "Free Shape 120 3D Optical Machine" for Ceramic Lab and expected deliver at our site in the month of June 2021. The cost of the equipment is approximately Rs.8.00 lakhs.

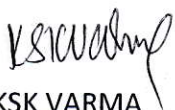
The A.O advised the dental equipment technicians go through the details and plan for the requirements as prescribed by the supplier including furniture.

The Dental Equipment Technician informed that the list of stand by equipment is ready and would be useful whenever certain equipments are going out for service to ensure uninterrupted usage of the equipment.

The A.O advised the stores and purchase department to look into the list and provide estimations to move further in this regard.

The members informed that the maintenance works are going in a smooth way.

The meeting concluded with vote of thanks at 4.45 P.M.


KSK VARMA
Administrative Officer

CC : All the concerned.

Minutes of the meeting held with Maintenance Staff and Stores on 02.07.21 at 4.00 P.M in the Conference Hall, Block - III

Members present:

K.S.K.Varma	-	Administrative Officer
K.Umesh	-	I/c Stores
K.S.Varma	-	Senior Dental Equipment Technician
K. Subramanyam	-	Dental Equipment Technician
M. Srihari	-	Dental Equipment Technician
M. Srihari Raju	-	Electrician

Agenda:

To review on general maintenance of college, hospital and equipment.

The A.O. , VDC welcomed all the members to the meeting and advised the members to appraise the issues in terms of maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance work.

The Dental equipment technicians informed that they had faced lost of power issues during the summer and in the month of June 2021 with the equipments. Due to power fluctuations the equipments got damaged to some extent and rectified immediately.

The Electrician informed the meeting that the power supply depends on the government as per the loads and advised to arrange UPS/stablizes to the sensitive equipments.

The Electrician was advised to co-orindate with Dental Equipment Technicians and stores to prepare the list of required equipments to provide power safety to the equipments and advised to take the help of SVES personnel in this regard.

It was found that no equipment got damaged to functional extent.

The meeting concluded with vote of thanks at 4.45 P.M.


KSK VARMA
Administrative Officer

CC : All the concerned.

Minutes of the meeting held with Maintenance Staff and Stores on 30.09.21 at 4.00 P.M in the Conference Hall, Block - III

Members present:

K.S.K.Varma	-	Administrative Officer
K.Umesh	-	I/c Stores
K.S.Varma	-	Senior Dental Equipment Technician
K. Subramanyam	-	Dental Equipment Technician
M. Srihari	-	Dental Equipment Technician
M. Srihari Raju	-	Electrician

Agenda:

To review on general maintenance of college, hospital and equipment.

The A.O. , VDC welcomed all the members to the meeting and advised the members to appraise the issues in terms of maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance work.

Mr. K. Umesh informed that a total 16 dental treatment chairs to our hospital in the month of September 2021.

Mr. K. S. Varma informed that the above chairs have been installed in Oral Medicine Department and the work is still going and would be available to functional extent in the month of October 2021. He has also informed that the chairs are in order as per the orders placed.

He has also informed that the Free Shape 120 3D Optical Machine installed in Ceramic Lab is functioning well and no maintenance complaints were noticed.

He has also informed that the maintenance complaints are minimal in the month of May & June and an orientation of equipment to the students would further minimize the maintenance complaints.

The meeting concluded with vote of thanks at 5.00 P.M.


KSK VARMA
Administrative Officer

CC : All the concerned.

Minutes of the meeting held with Maintenance Staff and Stores on 03.01.22 at 4.00 P.M in the Conference Hall, Block - III

Members present:

K.S.K.Varma	-	Administrative Officer
K.Umesh	-	I/c Stores
K.S.Varma	-	Senior Dental Equipment Technician
K. Subramanyam	-	Dental Equipment Technician
M. Srihari	-	Dental Equipment Technician
M. Srihari Raju	-	Electrician

Agenda:

To review on general maintenance of college, hospital and equipment.
To review on equipments procured recently.

The A.O. , VDC welcomed all the members to the meeting and advised the members to appraise the issues in terms of maintenance of dental equipment and dental treatment chairs and other miscellaneous maintenance work.

Mr. K. S. Varma informed that the following major equipments were installed in the hospital during the last 6 months. (1) 120 3D optical machine (2) 16 Dental treatment chairs (3) Universal Testing Machine and (4) I Zed Impact testing machines and all there no issues noticed in functioning of the above equipments.

The Electrician has informed that department wise monthly maintenance has been taken up and was going on.

The A.O has advised to keep spares in sufficient stocks to continue of the maintenance work effectively.

The Stores informed that no major pending items against the indents raised. Most of the electrical items are available locally and can be procured immediately as per the need.

The meeting concluded with vote of thanks at 5.00 P.M.


KSK VARMA
Administrative Officer

CC : All the concerned.