

VISHNU DENTAL COLLEGE :: BHIMAVARAM
MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

The following members had attended the meeting held on 20.05.2020


S.NO.	DESCRIPTION	NAME OF THE MEMBER	DESIGNATION
1.	Chair person	Dr.MC Suresh Sajjan	Principal
2.	Faculty	Dr.K.Madhu varma	Professor ,Department of conservative Dentistry & Endodontics.
		Dr.T.Ramesh	Professor ,Department of Oral Medicine &Radiology
		Dr.G.Praveen	Reader , Department of Public Health Dentistry
		Dr. Chaitanya Penmetsa	Reader , Department of Pedodontics
		Dr. G.Swathi Naidu	Senior Lecturer, Department of Public Health Dentistry
		Dr.Sandhya	Senior Lecturer, Department of Prosthodontics
		Mrs.Lakshmi Prasanna	Lecturer, Department of Microbiology
		Dr.P.Amarnath	Lecturer, Department of Anatomy
3.	Members of management	Dr.M.A.K.V.Raju	Director-Administration
4.	Administrative officers	Mr.K.S.K.Varma	A.O Vishnu Dental college
		Mr.T.Ravikumar	Manager Finance
		Mr.K.Umesh	Manager Stores
5.	Local society	Mrs.AnushaKonakanchi	M.Sc (Chemistry)
6.	Alumni	Dr.S.Jyosthna Devi	General Dental Surgeon Self Employed
7.	Student	Mrs.Surekha	III BDS Student
8.	Employer	Dr. A. Srinivasa Raju	Care Dental Hospital
9.	Coordinator/Director of the IQAC	Dr. D.Praveen Kumar Varma	Professor, Department of Dentofacial Orthopedics.

AGENDA 1 – Discussion of the Institutional Internal Proceedings

- The peer team report for the NAAC inspection held on March 3rd & 4th 2020 was discussed and analyzed.
- The IQAC recommends for submission of appeal with regard to NAAC grading of the institute
- The IQAC members directed the Library committee to explore and fulfill the requirements for the process of automation.
- As per the recommendations, the research committee has been advised to discuss and recommend to Heads of the Departments to conduct need-based research with society as prime stakeholder.
- The Heads of the Departments were advised to set up a target for copyrights and patents of the institution with a specific time line.
- A strategic plan to increase the Quality and Quantity of Scientific Publications was discussed
- To focus on improving the Institutional e-learning services both to UG & PG Curriculum and obtaining feedback on the same from Parents and Students
- To strengthen the PTA (Parent – Teacher Association) and conduct regular meetings
- To formulate Covid-19 disease Protocols suitable to the institutional needs benefitting Faculty, Students and Patients.

Agenda 2- Recommendations and Considerations by IQAC


- To set long term and short term goals for the recommendations made by NAAC peer team
- **SHORT TERM ACTION PLAN**
 - Library Automation
 - The Associate Dean – Hospital may look into the possibility of posting PG students at various satellite clinics on rotatory basis to provide access to more clinical material.


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- Copyrights for the institution

➤ **LONG TERM ACTION PLAN**

- The management may consider the suggestions / recommendations of Peer Team Report and explore the possibilities of creating additional Infrastructure for hostels and renovate the buildings which are aged.
- PTA meetings to be conducted online as per the request of the parents and Feedback from the Parent community
- Institutional research activities have to be strengthened by collaborating with Constituent colleges of SVES and utilizing the human resources and infrastructure available across the institutes of SVES


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The following members had attended the meeting held on 25.08.2020

S.NO.	DESCRIPTION	NAME OF THE MEMBER	DESIGNATION
1.	Chair person	Dr.MC Suresh Sajjan	Principal
2.	Faculty	Dr.K.Madhu varma	Professor ,Department of conservative Dentistry & Endodontics.
		Dr.T.Ramesh	Professor ,Department of Oral Medicine &Radiology
		Dr.G.Praveen	Reader , Department of Public Health Dentistry
		Dr. Chaitanya Penmetsa	Reader , Department of Pedodontics
		Dr. G.Swathi Naidu	Senior Lecturer, Department of Public Health Dentistry
		Dr.Sandhya	Senior Lecturer, Department of Prosthodontics
		Mrs.Lakshmi Prasanna	Lecturer, Department of Microbiology
		Dr.P.Amarnath	Lecturer, Department of Anatomy
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		Mr.K.Umesh	Manager Stores
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7.	Student	Mrs.Surekha	III BDS Student
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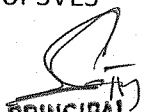
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AGENDA 1 – Action Plan taken from previous meeting

- The institute has submitted appeal for NAAC towards ranking on 12/06/2020
- All the Departments and committees constituting the college have applied for copy rights and are under process of acceptance
- The library committee has come up with recommendations for automation which include
 - Accounting of Number of books
 - Bar-coding of each book using OPAC
 - Digital entry of each and every book details
- The institution had set up new set of rules and norms in view of Covid-19 pandemic and rendering the services strictly by abiding to the protocols
- Feedback from students and parents was obtained on e-learning services
- Online Parent Teacher Meet was conducted for the I BDS, II BDS, III BDS and IV BDS students and their parents on 28.06.2020. A total of 27 faculty and 246 students along with their parents had attended the meeting.
- From the month of August, Post Graduate students of all the specialities were posted at various satellite clinics on rotatory basis to provide access to more clinical material.

AGENDA 2 – Discussion of the Institutional Internal Proceedings

- The Institute has procured the latest RF ID integrated Dental Instruments – LM
- The Faculty, Postgraduate Students and Interns who have volunteered for COVID duties have been duly recognized for their efforts by the Institute on the event of Doctor's Day on 1st July 2020.
- The Department Heads were advised to conduct online webinars / CDE programs in view of Covid-19 pandemic to increase the perception of the Institute
- The members have congratulated Dr. Kishore Moturi, Dr. Ravikanth, Dr. Ramakrishna and Dr. Arun Bhupathi for being shortlisted in the Central Research Team of SVES


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- **Vishnu Dental College** had scored 50.45 in the survey conducted by National Institute Ranking Framework (NIRF) for the year 2020.
- Metric wise analysis for NIRF 2020 ranking was done
- The department of Periodontics has conducted an Online Webinar lecture series by **Dr. Michele Dimaiara**, Associate Professor/Program Director, Temple University, Pennsylvania, USA and **Dr. Melody Hsiao**, Professor, Temple University, Pennsylvania, USA on 27th & 28th May 2020. The event was co-ordinated by **Dr. K. L. V. Pavani**, an alumni of Vishnu Dental College, doing her MS in Periodontology and Implantology at Temple University, Pennsylvania, USA

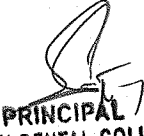
Institutional Social Responsibility Activity

- On behalf of Sri Vishnu Educational Society and B. V. Raju Foundation, Vishnu Dental College has participated in distribution of Sanitizers, Mouth Masks, Rice, Pulses and Vegetables to the Support Staff of Government General Hospital, Bhimavaram

Agenda 3- Recommendations and Considerations by IQAC

- The IQAC members has appreciated the efforts of faculty and institution in executing the actions discussed in the previous meeting
- **SHORT TERM ACTION PLAN**
 - To strengthen the Process and Procedures of Maintenance Section.
 - To process the Academic Audit on a regular basis
 - To ensure 100 percent PG admissions during the ongoing PG counseling for the year 2020-21
 - NIRF Ranking 2021 – Strategy for improvement of ranking
 - ✓ FRU – Finance Resource Utilization
 - ✓ Developments on facilities for Physically Challenged Students
 - Quality and Quantity of Research Publications
- **LONG TERM ACTION PLAN**
 - To conduct career counseling programs for students
 - To consider for Infrastructure developments such as lifts/ramps

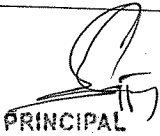
- To review on Institutional Best Practices
- NIRF Ranking 2021 – Strategy for improvement of ranking
 - ✓ Student Strength – To ensure full admissions for UG & PG Courses
 - ✓ ESCS – To facilitate merit funding for UG & PG students both from Institutional and Private Bodies
 - ✓ To strengthen Institution alumni for data required for Graduates placed and Higher studies (GPH)
 - ✓ To increase perception through a News letter or Institutional Magazine


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The following members had attended the meeting held on 20.11.2020

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1.	Chair person	Dr.MC Suresh Sajjan	Principal
2.	Faculty	Dr.K.Madhu varma	Professor ,Department of conservative Dentistry & Endodontics.
		Dr.T.Ramesh	Professor ,Department of Oral Medicine &Radiology
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AGENDA 1 – Action Plan taken from previous meeting

- Asset creation has been done and the procedure of undertaking maintenance is streamlined by requisition slips, Indents, action taken reports and registers.
- The Academic Audit was processed regularly and lacunae identified were addressed by the concerned department HOD.
- Sensitization program was conducted for all students and faculty of the Institute with regard to the handling of newly procured Digital LM Dental Instruments
- Sanctions for installing lift/ elevator were obtained from the management / finance department.
- The members expressed their satisfaction for 41 PG students being admitted into 8 PG speciality programs with 100 percent admissions.
- As per the long term goals, the institute has started publishing news letter – SAMVAAD.
- The hard copies of SAMVAAD are being posted to all the stakeholders – A. Dental colleges across the country B. Health Universities in India C. Dental Material manufacturing companies C. Dental Equipment manufacturers. Soft copies have been circulated through social media to all the alumni

AGENDA 2 – Discussion of the Institutional Internal Proceedings

- In the month of August, institute received a letter from NAAC implying with a no change in grade.
- Data collection initiated and actionable items identified and time bound targets were set to submit the NIRF data on time
- An Orientation Programme “PEETIKA” was organized for newly admitted 1st MDS students on 11th September 2020. Postgraduate students from all specialities have attended the Orientation programme.
- Department of Oral Medicine & Radiology has celebrated “World Radiology Day” on 8th November 2020. As a part of this, E-Poster and Essay Writing Competitions were organized online.
- Review on the status of Maintenance Section proceedings were discussed and the maintenance staff were advised to maintain the registers more systemically
- Review meeting on Diploma in Dental Mechanics course was conducted


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Agenda 3- Recommendations and Considerations by IQAC

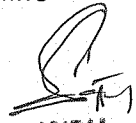
- The IQAC members has appreciated the efforts of faculty and institution in executing the actions discussed in the previous meeting

➤ SHORT TERM ACTION PLAN

- To facilitate all the employees and students of the institute for Covid19 vaccination.
- To create awareness regarding the scope of Diploma Dental Mechanics program among the target stakeholders (10 + 2 graduates)
- Faculty and students were advised to participate actively in national / international level conferences / CDE Programs / Workshops.
- All the post graduate departments are being advised to conduct CDE programmes on virtual platforms
- Registration for NIRF 2021 ranking to be completed on time

➤ LONG TERM ACTION PLAN

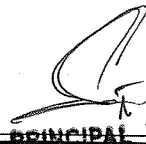
- To be listed among the ranked institutes by NIRF in dental discipline


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AGENDA 1 – Action Plan taken from previous meeting


- All the students, teaching faculty and supporting staff are vaccinated with Covid19 vaccine first dose in the month of January
- Data submission for NIRF 2021 has been completed in the month of December 2020 with all the required changes in FRU Parameter

AGENDA 2 – Discussion of the Institutional Internal Proceedings

- The department of Conservative Dentistry & Endodontics has organized a **Virtual National Symposium** titled “**Rise of the Phoenix**” Regen Endo on 26th & 27th November 2020.
- National wide Interdisciplinary Colloquium has been conducted at Vishnu Dental College on 21st and 22nd December 2020 by Department of Orthodontics, Oral and Maxillofacial Surgery and Department of Periodontics on a virtual platform.
- Indian Academy of Oral Medicine and Radiology has issued a Certificate of appreciation to the Institute for promoting Oral Medicine and Radiology in the dental fraternity and in the community at large by conducting Community Oral Health programmes and contributing their knowledge and skills for better diagnosis & management of Oral lesions.
- The renovation work of Hostel rooms in Prashanthi Block – first floor of Girls Hostel has been completed
- **Provisional Draft of AQAR 2020-21 has to be presented to the Institutional Governing Body**

Agenda 3- Recommendations and Considerations by IQAC

- The IQAC members has appreciated the efforts of faculty and institution in executing the actions discussed in the previous meeting
- **SHORT TERM ACTION PLAN**
 - The annual refresher course being conducted by dept of periodontics has to be planned on virtual platform considering the prevailing Covid circumstances.
 - To facilitate all the employees and students with second dose of Covid 19 vaccination.
- **LONG TERM ACTION PLAN**
 - To establish the second level of satellite clinics during the next one year


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